

**PLANNING COMMISSION
APPROVED MINUTES**

TOWN OF ATHERTON

July 22, 2020

6:00pm

This meeting was held virtually.

1. ROLL CALL

PRESENT: Eric Lane
Nancy Lerner
Randy Lamb
Paul Tonelli

ABSENT: Perry Narancic

Principal Planner Stephanie B. Davis, Associate Planner Jake Garcia were present.

2. PUBLIC COMMENTS

No public comment made.

3. APPROVAL OF MINUTES

MOTION to approve the minutes of the May 27, 2020 Planning Commission Meeting.

M/S Tonelli/Lamb Ayes: 4 Noes: 0 Absent: 1

4. REGULAR AGENDA

a. Appointment of Planning Commission Chair and Vice Chair

Motion to nominate Chair Lane to continue to serve as Chair of the Atherton Planning Commission.

M/S Tonelli/Lerner Ayes: 4 Noes: 0 Absent : 1

Motion to nominate Vice Chair Lamb to continue to serve as Vice Chair of the Atherton Planning Commission.

M/S Tonelli/Lerner Ayes: 4 Noes: 0 Absent : 1

5. PUBLIC HEARING

- a. **Special Structures Permit- 202 Atherton (APN 070-040-300)- Request for a Special Structures Permit to allow increased sidewall height for the main residence to exceed 22 feet pursuant to Atherton Municipal Code sections 17.15 and 17.32.**

Principal Planner Davis presented the staff report to the Planning Commission.

Project Architect Miya Muraki presented to the Planning Commission.

Project Architect Muraki explained scope of work and reasoning for increased height. She explained the project plans to keep existing trees in addition to the increased setbacks.

Vice Chair Lamb indicated support for the project.

Commissioner Tonelli indicated support for the project and expressed satisfaction with the plan to keep trees for screening.

Commissioner Lerner expressed support for the project and was happy neighbors conveyed support.

Chair Lane also expressed support and highlighted the existing architecture. He also noted the corner in which the property is located and recommended that the impacts to traffic should be thoughtfully considered.

Motion to approve the Special Structures Permit to allow an increased sidewall height for the main residence to exceed 22 feet.

M/S Tonelli/ Lamb Ayes: 4 Noes: 0 Absent: 1

- b. **School Master Plan – 150 Valparaiso Avenue, Sacred Heart School (APN 070-390-010)** – Request for review of 2020 Annual Master plan Update. Atherton Municipal Code section 17.32.050.

Principal Planner Davis presented the staff report to the Planning Commission.

Vice Chair Lamb recused himself from voting on any items related to Sacred Hearts Schools.

Mike Dwyer, Sacred Hearts Schools' Director of Operations presented to the Planning Commission. Dwyer provided detail of recently completed projects including the William V. Campbell Academics and Arts Center, removal of portables, Morey Field resurfacing, and the Oakwood Retirement Home Facility.

Mr. Dwyer also highlighted the Aquatic Revitalization project currently in construction.

Mr. Dwyer highlighted security system upgrades, COVID 19 health/safety precautions, and a current update on the current student enrollment and indicated it is subject to change due to COVID-19.

Commissioner Tonelli noted the presentation to be thorough and asked if the Academics and Art Center received any comments or concerns during the project.

Mr. Dwyer indicated there was a neighbor who vaguely complained about noise from early work and minor traffic issues.

Chair Lane noted that the report was thorough and well done.

Motion to accept the filing for the 2020 Annual Master Plan Update for Sacred Hearts Schools.

M/S Tonelli/ Lane Ayes: 3 Noes: 0 Abstain: 1 Absent: 1

6. COMMISSIONERS' REPORTS

7. STAFF REPORTS

Principal Planner Davis indicated that a draft Accessory Dwelling Unit (ADU) Ordinance is planned to be presented at the next regularly scheduled Planning Commission meeting in August.

Principal Planner Davis announced that the permit center is open to the public but with reduced staffing and is limiting the number of people allowed in at any one time.

The next regularly scheduled meeting is set for August 26, 2020.

8. ADJOURN

The meeting was adjourned 7:05 PM

Respectfully Submitted:

/s/Stephanie B.-Davis

Stephanie B. Davis, Principal Planner