



Minutes
Town of Atherton
Joint Meeting of the
City Council & Rail Committee
January 9, 2019
4:00 P.M.
Holbrook-Palmer Park Pavilion
150 Watkins Ave
Atherton, California
Special Meeting

Mayor Widmer called the meeting to order at 4pm.

Conlon arrived at 4:10pm

PUBLIC COMMENT – None.

SPECIAL SESSION AGENDA

1. DISCUSSION AND FEEDBACK REGARDING THE CALTRAIN BUSINESS PLAN, FUTURE TRAIN SERVICE IN ATHERTON, AND RAIL POLICY

Report: Public Works Director Robert Ovadia

Recommendation: Discuss and provide feedback regarding the Caltrain Business Plan (currently under development), service scenarios alternatives at the Atherton Caltrain Station, and Rail Policy in Atherton

Description: This item involves discussion of the Caltrain Business Plan (currently under development), which includes various service scenarios alternatives along the corridor, and their potential impacts to the Town of Atherton. The Council and Rail Committee will discuss the type and level of service options for train service in Atherton, which may include restoration of weekday service or permanent closure of the station. The Council and Rail Committee will also discuss potential improvements around the station and along the corridor to accommodate such service and may discuss grade separation. Discussions will also include the likelihood of state mandated land-use along transportation corridors, including existing and proposed legislation. The Council may also discuss the Town's current Rail Related Policy document and may suggest changes to the Policy to be considered at a future meeting.

Mayor Widmer thanked Ovadia for the detailed report. Widmer noted that staff is looking for feedback on the Caltrain Business Plan and comment on service at the Atherton Caltrain station.

Ovadia summarized his report and provided a presentation. His presentation included a review of the Business Plan, the future of the Atherton station including service and improvements, and a review of the rail policy.

The Business Plan projects a demand of up to 240,000 riders per day in 2040, including approximately peak passenger ridership of 8,000 – 10,000 for the northbound AM/southbound PM commute. To meet this demand, Caltrain forecasts that they would need to operate eight 10-

car trains or twelve 8-car trains per hour, per direction. This projection does not include High-Speed Rail capacity to serve the demand. Caltrain presented seven service concepts ranging from twelve (12) to sixteen (16) trains per hour per direction, inclusive of four (4) HSR trains per hour per direction. Previous presentations indicated a headway of a little as two minutes in each direction during peak periods.

There was discussion that the projected growth and ridership numbers in Atherton are not accurate as illustrated within the business plan.

Further discussion was held in relation to SB50 that addresses housing development along the transportation corridor. California and the San Francisco Bay area are experiencing a shortage in housing and affordable housing. According to the League of California Cities, State housing officials estimate that 180,000 homes need to be built each year to keep pace with population growth. Over the past decade, on average, less than half that number have been constructed annually. Legislation has passed and continues to be discussed at the State level and more recently at the regional level to encourage housing, particularly high-density housing, along transit corridors and near transit stations.

The Council asked that staff return with a recommendation to form an Ad Hoc Council Committee to meet and work with State and Regional Elected Officials and address the Town's concerns and opportunities for housing along the transportation corridor. Formation of this Ad Hoc Committee will be presented to the Council for consideration at the February 20 Council Meeting.

Further, the Council requested that the Rail Committee consider the discussion held, the feedback of the Council and provide the City Council with a recommendation on amendments to the Rail Policy that reflects desired service levels at the station (which could range from weekend only, restoration of weekday service, or elimination of service).

ADJOURN

Mayor Widmer adjourned the meeting at 6:09 p.m.

Respectfully submitted,

Theresa N. DellaSanta
City Clerk



Minutes
Town of Atherton
CITY COUNCIL
January 16, 2019
CLOSED SESSION

6:00 P.M.

Administrative Conference Room
91 Ashfield Rd
REGULAR MEETING

7:00 P.M.

City Council Chambers
94 Ashfield Road

Mayor Widmer called the meeting to order at 7:00 p.m.

7:00 REGULAR SESSION

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL** **Widmer, DeGolia, Lewis, Wiest, Lempres**
3. **PRESENTATIONS**
 - **Cal Water Presentation** – Jeff McCusker
4. **PUBLIC COMMENTS** – None
5. **REPORT OUT OF CLOSED SESSION** - Report out by City Attorney

CLOSED SESSION

- A. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Pursuant to Government Code Section 54957(b)**

City Manager

City Attorney Jennifer Larson reported that the Council met in closed session to discuss the City Manager's performance. The Council rewarded a \$10,000 bonus for the City Manager.

- B. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Subdivision (a) of Section 54956.9)**

One (1) Case

City Attorney reported Council discussed pending litigation and gave directions to staff.

6. CITY MANAGER'S WRITTEN REPORT AND VARIOUS DEPARTMENT ORAL REPORTS ON NOTED ITEM

City Manager Rodericks reported that there are three oral reports to be presented by the Police Chief McCulley and Interwest Project Engineer Hanneman for the Civic Center Project and Water Capture Project.

Police Chief McCulley reported that there were 26 residential burglaries at the end of 2018 around the holiday season and that the burglaries have stopped since then. He stated that there have been an unusual amount of burglaries that have been occurring and that there are concerns that the community members have been expressing. McCulley reported that the department has increased patrol, vacation house checks, and utilized news alerts to keep residents updated.

Council Member Lempres questioned if there are other increases in crimes. McCulley reported that there was a slight increase in vehicle break-ins but no other increases and no random violent crimes.

Vice Mayor DeGolia questioned what methods the Police Department is doing to raise awareness in the community. McCulley reported that he is keeping residents informed through the Athertonian newsletter, social media, and newsflash notifications.

Council Member Lempres questioned whether there was a retention issue of officers. McCulley said no and that he would be conducting an exit interview for an officer who recently resigned and that there are two new officers joining the department in the coming months.

Hanneman reported an update on the Water Capture Project and the new design for Cartan Field. There will be a new plan to collaborate the Water Capture Project with the Cartan Field project in order to see what the outcome would look like.

Interwest Project Engineer Hanneman reported an update on the Civic Center project that there was outreach done to general contractors for the project and that there were a total of 13 contractors interested.

Council Member Lempres recused himself at 8:15 p.m. due to the proximity of his home being too close to the civic center project.

Council Member Lewis and Vice Mayor DeGolia expressed concerns about the possibility of the library being built first before the civic center. Rodericks assured a decision has not been made and that the option is only available because it would save time and money if it came down to it.

Council Member Lempres returned to the meeting at 8:30 p.m.

Mayor Widmer asked if there are any public comments pertaining to the City Manager Report.

No Public Comments were made and Mayor Widmer closed discussion.

7. COMMUNITY ORGANIZATION ROUNDTABLE REPORT

CONSENT CALENDAR (Items 8-10)

No items were pulled or discussed.

MOTION by Wiest, second by Lempres to approve the consent calendar. The Motion passed unanimously.

8. APPROVAL OF MINUTES

Report: City Clerk Theresa DellaSanta

Recommendation: Approve minutes for: December 19, 2018

9. APPROVAL OF BILLS AND CLAIMS FOR NOVEMBER 2018 IN THE AMOUNT OF \$ 1,518,076

Report: Finance Director Robert Barron III

Recommendation: Approve Bills and Claims for November in the total amount of \$ 1,518,076

10. COUNCIL COMMITTEE ASSIGNMENTS

Report: City Manager George Rodericks

Recommendation: Receive and File the Mayor's City Council Committee Assignments

Description: *This item involves a receive and file of the Mayors selections for Council Member appointments to town committees and other regional boards and committees*

PUBLIC HEARING – None

REGULAR AGENDA – (Items 11-13)

11. CONSIDER REJECTION OF ALL BIDS FOR JANITORIAL MAINTENANCE SERVICES

Report: Public Works Director Robert Ovadia

Recommendation: Consider rejection of all bids received for the RFB for Janitorial Maintenance Services

Discussion: *This item involves discussion the bids received for the Janitorial Maintenance Services contract. The contract would provide for custodial services associated with various Town facilities including the Town Center, Library and park restrooms. Council may award a services contract or reject all bids. Ultimately, staff is recommending that the Council reject all bids*

Vice Mayor DeGolia asked for clarification on the direction needed. Public Works Director Ovadia replied that they are requesting for Council reject all bids and approve a month-to-month service alternative.

Motion by DeGolia, second by Lewis to reject all bids for janitorial maintenance services and authorized the City Manager to review a month-to-month service alternative. Motion passed unanimously.

12. APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH COMMUNITY DESIGN + ARCHITECTURE FOR GREEN INFRASTRUCTURE PLAN PREPARATION

Report: Public Works Director Robert Ovadia

Recommendation: Authorize the City Attorney to prepare and City Manager to execute an agreement with Community Design + Architecture (CD+A) of Oakland California Staff for the preparation of a Green Infrastructure Plan, in the total amount of \$100,000, including contingency

Discussion: *This item involves the selection of a consultant to prepare a Green Infrastructure Plan for the Town in compliance with Municipal Regional Stormwater Permit issued by the San Francisco Bay Regional Water Quality Control Board. Ultimately, staff is recommending that the Council authorize the preparation and execution of a professional services agreement with Community Design + Architecture with a not-to-exceed amount of \$100,000*

Council Member Lewis stated that the fees were reduced. Public Works Director Ovadia confirmed that staff was able to negotiate the fees down by approximately 10%.

Council Member Lempres questioned if the \$10,000 will be saved or if there is a chance that it would be spent on the contingency.

Vice Mayor DeGolia questioned if item can be approved without the additional contingencies. City Manager Rodericks confirmed it can be done but informed DeGolia it may delay the process.

Motion by Wiest, second by Lewis to approve item and authorize the City Attorney to prepare and City Manager to execute an agreement with Community Design + Architecture (CD+A) of Oakland California Staff for the preparation of a Green Infrastructure Plan, in the total amount of \$100,000, including contingency.

13. REVIEW, DISCUSS AND PROVIDE DIRECTION ON RENEWABLE ENERGY SYSTEMS AND POWER PURCHASE AGREEMENT OPTIONS FOR THE ATHERTON CIVIC CENTER

Report: Public Works Director Robert Ovadia

Recommendation: Discuss and provide direction regarding renewable energy systems and the pursuit of power purchase agreements for the Civic Center

Discussion: *This items involves a discussion about the benefits and types of Power Purchase Agreements (PPAs), tax credit incentives associated with various systems, and direction from council on soliciting proposals for the development and evaluation of an RFP for assistance in negotiation of the PPA*

Vice Mayor DeGolia questioned if this would be publicly bid. Public Works Director Ovadia informed them that it would be publicly bid in order to assist in finding the PPA provider.

Council Member Lempres recuses at 8:50 p.m. as the conversation pertains to the Civic Center Project. Lempres returns at 8:54 p.m.

The Council discussed issues related to timing of a Power Purchase Agreement, tax incentives, inclusion of a microgrid in the project, and solicitation of proposals.

Council directed staff to move forward with a Request for Proposal to solicit a Power Purchase Agreement provider.

14. COUNCIL REPORTS/COMMENTS - None

15. FUTURE AGENDA ITEMS - None

DeGolia requested updates on the Civic Center project regarding the conversations with bidders, location of the staff, and timeline updates.

16. PUBLIC COMMENTS

Greg Conlon, Atherton resident, had a question about the future Rail Committee Meeting. City Manager replied that the meeting will be February 5 and will be discussing policies. Greg mentioned that there was an article in the Almanac stating the Mayor of Menlo Park wants to meet with the Rail Committee and discuss intersection separations. He stated that some members of the Council of Menlo Park were planning for a trench and suggested that we confirm a meeting with the Mayor of Menlo Park.

Patty Luegers, Atherton resident, questioned if there has been any community feedback regarding the gas power blowers if they are interested in having that. Lewis asked what her comments are regarding the gas power blowers. She stated that the gas power blower motors are extremely polluting.

17. ADJOURN

Mayor Widmer adjourned the meeting at 9:05 p.m.

Respectfully submitted,
Francesca Reyes,
Office Specialist