



BUILDING DEPARTMENT

PERMIT CENTER

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RECORDS SEARCH & BUILDING PERMIT HISTORY

Please complete the form below. Under the California Public Records Act the Town has 10 days to respond in writing on when the records, if available, will be produced.

DATE REQUESTED: _____ TIME: _____

APPLICANT'S NAME: _____

APPLICANT'S SIGNATURE: _____

COMPANY: _____

ADDRESS: _____

PHONE NUMBER: _____

PROPERTY ADDRESS: _____

PARCEL NUMBER: _____

OWNER(S) NAME: _____

#RECORDS/PERMITS: _____ #COPIES EACH: _____ **TOTAL COPIES: _____ ***

REQUESTING COPIES OF ALL PERMITS?: YES _____ NO _____

IF NO, LIST SPECIFIC RECORDS/PERMITS BELOW:

FOR OFFICE USE ONLY

TOTAL COPIES ORDERED* _____
x .10/each

TOTAL AMOUNT DUE: \$ _____ **DATE:** _____ **RECEIPT#** _____